



	<b>MATLA POWER STATION</b>  <b>SCOPE OF WORK</b>	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

PLANT AREA: Matla Power Station


TITLE: Provision of dust fall out monitoring services at Matla Power station for a period of 36 months

REF:QA/QC 002		Reference Rev No:1		MULTIDISCIPLINARY: No		Plant Level: All
COMPILED BY	Name: <i>Bethuel Moeng</i>	Signature:		Date: 30/07/2025		
APPROVED	Name: N/A Line Manager	Signature:		Date:		
APPROVED	Name: <i>Lutendo Murovhi</i> Group Manager	Signature:	<i>Namutamba</i>	Date: 06/08/2025		
REVIEWED	Name: Johan Lourens Quality Department	Signature:		Date: 06/08/2025		
REVIEWED	Name: Occupational Health and Safety	Signature:		Date: 06/08/2025		
REVIEWED	Name: Mosa Chipa Environmental Department	Signature:		Date: 06/08/2025		
ACCEPTED	Name: N/A Outage Manager/Maintenance manager	Signature:		Date:		
ACCEPTED	Name: AIA	Signature:		Date		

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**NB: Do not tamper with the template.**

#### **GENERAL**


- Data books, reviews, reports, and diagrams/drawings shall be submitted to Engineering after the completion of the work. Engineering to forward the data books to Quality Department (Document Control)
- All QCP's to be submitted to Engineering and Quality for approval prior to outage/project or maintenance work commencement.

	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.1	Occupational Health and Safety	<ul style="list-style-type: none"> <li>• Health and safety file should be approved by Safety risk management department prior to any work commences on site</li> <li>• All work is to be done in accordance with OHS Act 85 of 1993, Matla plant procedures and Plant Safety Regulations. (240-150642762).</li> <li>• Matla power station SHEQ induction must be done before access to site can be granted</li> <li>• The contractor should ensure that all employees have acquired the required competency for the task they are performing.</li> <li>• The contractor to ensure compliance to updated legal requirements and other requirements.</li> </ul>	Eskom to witness.	Contractor

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		<ul style="list-style-type: none"> <li>• <b>BUY QUIET:</b> All stakeholders are encouraged to purchase or rent quieter machinery, equipment, and tools to reduce worker noise exposure, contribute towards compliance to OHSA noise exposure limits and ultimately reduce the risk of noise induced hearing loss.</li> </ul>		
1.2	Environmental Management	<ul style="list-style-type: none"> <li>• All activities listed in the National Environmental Act 107 of 1998, EIA Regulations as amended, must have environmental <b>AUTHORISATION</b> before commencement of work.</li> <li>• The contractor shall comply with all applicable legal and other requirements.</li> <li>• The polluter pays principle will be applied.</li> <li>• The contractor manager shall ensure compliance with Eskom Matla Environmental procedures to ensure the prevention of pollution (refer: OMOP 4090 and 4402).</li> <li>• The last payment will be processed based on the status of the last housekeeping check sheet (Annexure C: OMOP 4402) of designated area.</li> <li>• EMS file based on ISO14001 will be required.</li> </ul>	Eskom to witness.	Contractor
1.3	Quality Management	<ul style="list-style-type: none"> <li>• The contractor/executioner of work will be responsible for drawing up all QCP documentation and this must be approved by engineering and authorised by the Quality Department before commencing with the work.</li> </ul>	Hold point	Contractor

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		<ul style="list-style-type: none"> <li>Contractors/executioner to adhere to QM 58 and OMOP4497 requirements</li> <li>Number of NCR issued can affect your next tendering process.</li> <li>The QCP shall be signed progressively by the Engineer/Supervisor, Eskom QC Inspector, Contractor QC Inspector and/or AIA.</li> <li>No procuring of outage items without the approval of scopes by quality</li> <li>All outage scopes creep and scopes addition should be approved by quality</li> <li>No contractor should be in the possession of scopes for execution without the scopes approved by quality</li> <li>The contractor is subjected to quality auditing at any point in time during execution of scope</li> </ul>		
1.4	Inputs from other departments			
1.5	Commissioning reference			

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	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
	Provision of Dust fall monitoring service including the sampling, collection, analysis and reporting on Thirteen (13) dust fall samples.	Eskom Matla Power Station Atmospheric Emission License Number:17/4/AEL/MP312/11/14 and the current dust fall-out Monitoring Plan. National Dust Control Regulations		Contractor
	<b>Employer's requirements for the service</b> The successful <i>Contractor</i> will be responsible for the provision of dust fall-out monitoring and reporting at Matla Power Station as referenced in requirements below. There are currently 13 dust monitoring sites in and around the power station.	Eskom Matla Power Station Atmospheric Emission License Number:17/4/AEL/MP312/11/14 and the current dust fall-out Monitoring Plan. National Dust Control Regulations		Contractor

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<b>Methodology:</b> a) Physically collect 13 sampling buckets from each location after having been exposed for a period between 28 – 32 days and replace on a monthly;  b) Analyse samples at a SANAS accredited laboratory monthly  c) Replacement of damaged/lost sampling equipment i.e. the buckets and stand  d) Relocation of sampling location that are no longer compliant to the requirement of the South African National Standards 1929:2011 and the American Society for Testing and Materials (ASTM) Designation D 1739-98 (2010) methods are used for dust fallout rates				
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<p>and as a guideline for sampling point location as prescribed by GN827.</p> <p>e) write an interpretation report with recommendations in accordance with the Government Notice 827 (National Dust Control Regulation) of the National Environmental Management: Air Quality Act 39 Of 2004, as published in the Government Gazette (no. 36974), 1 November 2013 (As amended) and submit to Matla power station.</p> <p><b>Reporting:</b></p> <p>a) Submit laboratory results of analysis via email in a standardised format acceptable to Eskom (mg/m<sup>2</sup>/day) monthly, within 10 days after sample collection.</p>				
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<p>b) Submit the monthly interpretation report within 15 days from the date of sampling and should include, but not limited to, interpretation of the results and trends represented in graphs, wind roses and recommendations for improvement.</p> <p>c) Development of the dust management plan as when required by the client</p> <p>d) Submit an annual report reflecting performance from January to December, Each report should detail areas of improvement in the program, summary of results and trends for the year. Summary table showing exceedances for every month in the year should be included in the 12-month cycle report.</p>			
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<p>e) Should a new or unforeseen dust situation arise based on report recommendations, dust complaints, ISO 14001:2015 system (significant aspect and impact as well as objectives and target) then a service provider must allow for installation or provision of additional five monitoring points (5). This will only be done upon the Client instruction.</p> <p>f) The monthly report shall also have map with GPS locations indicating the positions and identification of all existing monitoring points.</p> <p>g) The service provider must also submit detailed Dust Fallout Monitoring Methodology for acceptance.</p>				
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<b>General information regarding health and safety</b> a) The following outlines the general requirements for health and safety and details the Client's commitment to the health and safety of all persons involved in its business process activities.  b) The Contractor must be fully committed to health and safety on the project and to the creation of an injury free working environment.  c) Safe working is integrated into every aspect and area of our business and will never be compromised by concern for other deliverables or set targets.  d) The Contractor must take into account the Client's level of commitment to occupational health and safety during tendering and contractor discussions. No				
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<p>deviation from the highest level of safety standards and safe working practices will be tolerated.</p> <p><b>ESKOM SHE Policy and Life Saving Rules</b></p> <p><b>SHEQ Policy</b></p> <p>ESKOM is fully committed to protecting the health and safety of employees, contractors, visitors and members of the public. Occupational health and safety is a core value in ESKOM and the belief is that all unsafe acts and incidents are preventable and this belief guides our approach to safety across our business activities.</p> <p>The ESKOM Safety, Health, Environment and Quality policy is available from the Matla Safety Department.</p> <p><b>Eskom Life Saving Rules</b></p>				
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<p>There are 5 lifesaving rules that have been identified by Eskom. Failure to adhere to these rules by any ESKOM employee or employee of any Principal Contractor or Contractor will be considered a serious transgression. These rules are being implemented to prevent serious injury or death of any employee, labour broker or contractor working in any area within Eskom.</p> <p>a) Matla Management team will take a stance of zero tolerance on these rules.</p> <p>b) Non-compliance to a lifesaving rule will be considered serious misconduct and will lead to serious disciplinary action, which may include permanent access restriction to Eskom's contractor site.</p> <p>c) This is to ensure that every person who works on or visits Matla Power Station returns home safely to his or her family.</p>				
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	Refer to attached Price List and Technical Evaluation Criteria.			

#### BILL OF MATERIAL

	Full description of Material/Spares/Equipment	Specifications of Material/Spares/Equipment	Stock No	Part Number	Required Quantity
	N/A	N/A	N/A	N/A	N/A

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SCOPE COMPILATION REFERENCES				
SOURCE & Ref No.	Yes	No	N/A	Comments
Previous outage service reports				
Return to service data packages				
Maintenance Strategy with Rev number				
SAP defects (attach list as appendix)				
GHRMS (STEP) reports				

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(Generation Heat Rate Management System)				
Online Condition Monitoring				
Pre-outage performance test results				
Post outage performance test results				
GPSS/ Plant Performance data on UCLF incurred				
OMS / IIRMS recommendations (Audits Reports)				
Risk controls (IRM system)				
Previous audits and reviews (e.g. ERAP)				
Engineering Change Requests (Projects)				
LOPP strategy reports				
URS				
Philosophy (Outage)				
Condition Monitoring Report				
VA/PHD Viewer trends				
Corrective Actions				
CARAB reports				
Statutory Requirements				
Grid code requirements				

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Waivers and Exemptions				
Calibration requirements				
Previous Outage SOW variations				
Post Mortems Actions from previous outages				
Pre-Outage plant walks				
Risk based inspection (RBI) report				
Simulation, TOIs, OON, SI				

#### COMMENTS



ATTACHMENTS: DRAWINGS, SKETCHES, DIAGRAMS, INSTRUCTIONS, etc	
1	N/A
2	

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#### Technical Evaluation Criteria:

Generic Criteria for guidance	Scoring guidelines (specific to the project and based on scope and User's requirements)	Weight	
<b>Company Related Experience</b>	Professional experience in similar projects (Company and/or Individuals)/Company profile Proof of at least three (3) verifiable relevant references to be provided for company experience Proof of previous orders/contracts for similar work	<ul style="list-style-type: none"> <li>• 5 years experience and above = 40%</li> <li>• Between 4 – less than 5 years' experience = 30%</li> <li>• Between 3 – less than 4 years' experience = 20%</li> <li>• Between 2 – less than 3 years' experience = 10%</li> <li>• Less than 2 years experience = 0%</li> </ul>	40%

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Personnel Experience and Registration	At least two CV's of the professional team with relevant Professional Registration	<ul style="list-style-type: none"> <li>• No CV provided and no professional registration = 0%</li> <li>• CV with minimum of 3 years' experience with candidate but without Sacnasp professional Registration = 15%</li> <li>• CV with above 3 years' experience provided with Sacnasp professional registration = 30%</li> </ul>	30%
Understating of SOW	High level proposal of the works including	<ul style="list-style-type: none"> <li>• High level proposal submitted demonstrating understanding of the scope of work = 20%</li> <li>• SoW/Method statement/procedure for carrying out the sampling provided but does not meet legal requirements provided = 10%</li> <li>• No method statement/procedure submitted = 0%</li> </ul>	20%
Itemised Pricelist	Provide Itemised Pricelist	No price provided = 0% Price list not provided only a total figure provided = 5% Itemised price list provided = 10%	10%
<b>Total</b>		100	
<b>Minimum Threshold required</b>		80%	
<b>Gatekeeper: SANS accreditation certificate for the dust fall out analysis or /and Service Level agreement with Accredited Laboratory</b>			

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### Dust Fall out monitoring services Pricelist

Item	Description	Unit	Quantity	Rate	Amount
<b>1</b>	<b><u>SECTION 1 - PRELIMINARIES AND GENERAL</u></b>				
1.1	Safety File (Yearly)	Number	3		
1.2	Medicals (Yearly)	Number	6		
1.3	Police Clearance (Yearly)	Number	6		
1.4	PPE (Yearly)	Number	6		
1.5	Transportation/ Travelling	Km	14400		
1.6	Accommodation (Monthly)	Monthly	36		
	<b>Sub - Total (Preliminaries and General)</b>				
<b>2</b>	<b><u>SECTION 2 - SAMPLING BUCKETS</u></b>				
2.1	New ASTM D1739 buckets (replace damaged, stolen, etc.)	Number	26		
2.2	New ASTM D1739 single dust fall-out stands (if required)	Number	13		
	<b>Sub-Total (Sampling Buckets)</b>				
<b>3</b>	<b><u>SECTION 3 - SAMPLE PREPARATION AND ANALYSIS</u></b>				
3.1	Sample preparation - wet prep (per bucket)	Number	468		

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3.2	Laboratory analysis (per bucket)	Number	468		
3.3	Chemical analysis of dust, including report	Number	36		
	<b>Sub -Total (Sample Preparation and Analysis)</b>				
<b>4</b>	<b><u>SECTION 4 - REPORTING</u></b>				
4.1	Monthly report	Monthly	36		
4.3	Annual report	Yearly	3		
4.4	Preparation of Dust Management plan	Yearly	3		
4.5	Compilation of Fugitive Emissions Management plan	Once Off	1		
	<b>Sub-Total (Reporting)</b>				
<b>Total Excluding Vat</b>					

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